The Evansville Plumbers & Pipefitters Local 136 MCA-SI Training Trust Fund Apprenticeship Application Process

Basic Qualifications:

- must be 18 years of age by August 1, 2021
- must be a high school graduate or have successfully completed a GED program
- must possess a VALID Driver's License, Military ID, or State ID

Application Process:

- applications are available ONLINE ualocal136.org
- required documents to return with completed application:
 - certified copy of high school transcript or GED scores
 - copy of your VALID Driver's License or identification card issued by a state, or United States military identification card
 - WorkKeys Test scores
 - copy of your DD-214 (if applicable)
- *optional* documents to submit with completed applications can be a resume, *sealed official* college transcripts, copies of certifications or skills card(s).
- completed application packets, including the *required* documents, are due via website, mail or hand-delivery to the Evansville Training Center by:
 - Spring Application Deadline: March 5, 2021
 - Fall Application Deadline: August 6, 2021
- If you submit your application through the website, you will receive a confirmation email stating that the application was successfully received. If you do *not* receive the confirmation email, you will need to assume your application did not submit correctly through the website.
- To mail completed application packets, please send to:

The Evansville Plumbers & Pipefitters Local 136 MCA-SI Training Trust Fund ATTN: J.A.T.C. 4301 N. St. Joseph Avenue Evansville, IN 47720

Application Process continued:

- all applicants must *successfully* complete WorkKeys Testing through your local WorkOne by the deadline provided:
 - Spring Application Deadline: March 5, 2021
 - Fall Application Deadline: August 6, 2021
- required WorkKeys Modules are:
 - Applied Mathematics score of <u>4</u> or higher
 - Applied Technology score of <u>3</u> or higher
 - Graphic Literacy score of <u>4</u> or higher
- register on <u>www.IndianaCareerConnect.com</u> to be eligible to complete the WorkKeys Testing at WorkOne
- to schedule your WorkKeys Testing, contact the Evansville or Bloomington WorkOne office
 - WorkOne Evansville: call 812/424-4473, select #6 leave a message with your name and number; they will call you back to schedule your WorkKeys tests
 - WorkOne Bloomington: call 812/331-6000, select #4 for instructions on how to schedule your WorkKeys testing
 - WorkOne Bedford: call 812/279-4400, select #3 leave a message with your name and number; they will call you back to schedule your WorkKeys tests
- if you have taken the required WorkKeys Tests in the past and achieved the necessary scores to apply, you are not required to test again. You will only need to provide official documentation from WorkOne of your scores.
- it is recommended that you also ask the WorkOne representative to send your WorkKeys Test scores to The Evansville Plumbers & Pipefitters Local 136 MCA-SI Training Trust Fund to ensure they are received and recorded with your application packet – 812/424-5249 (fax) or <u>kasbury@ua136training.org</u> (email)

The *tentative* dates for interviews will be: Spring Interviews – May/June 2021 Fall Interviews – October 2021

All correspondence from The Evansville Plumbers & Pipefitters Local 136 MCA-SI Training Trust Fund regarding the apprenticeship application process is done by mail via the USPS.