

# HVAC (0637) - Building Trades Division Apprentice

Name	Yr. of Apprent.	Month	Yr.																															
Employer(s)	Job Location																																	
Work Process	Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	
1. Maintenance & Repair of Heating, Air Conditioning & Refrigeration Systems, including Electronic & Pneumatic Controls																																		
2. Installation and Repair of Piping & Equipment for Heating																																		
3. Air Conditioning, Chillers & Refrigeration Systems																																		
<b>Total Hours</b>																																		

Fold and tape cool

**Apprentice Comments:**

*Due by: 10th day of following month*

CATEGORY	Above Average	Satisfactory	Unsatisfactory
Attitude .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Learn .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dependability .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quantity of Work .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of Work .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendance .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Punctuality .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appearance .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Customer Relations .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Explanation of unsatisfactory remarks:

Contractor Comments:

Rated by: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Monthly Work Record from:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**PLUMBERS & PIPEFITTERS**  
 MCA/Local 136 JATC  
 4301 N. St. Joseph Ave.  
 Evansville, IN 47720

STAMP